

Food Vendor Agreement: South Dakota Veg Fest 2024



Thank you for applying to South Dakota Veg Fest! As a juried event, all participants are required to provide photos, prices, and descriptions of their menu items to be considered for the festival. As we wish to encourage attendees to sample menu items from all participating vendors, we would like to see vendors offering smaller portions, as opposed to full-sized meals. Prices should reflect these reduced portion sizes so that patrons feel comfortable sampling from multiple establishments.

Food licenses are required of all vendors. An application can be submitted at <http://doh.sd.gov/> and must be done no later than 14 days prior to the event. Failure to show an active food license will result in forfeiture of booth fees, and you will not be allowed to set up and sell food. Thank you for your compliance!

As **electricity** on the festival grounds is limited, food vendors are allowed to bring generators. We ask, however, that generators be rated to under 76 decibels. If you will need electricity, please disclose this in the application, including expected amperage. Please be aware that Good Earth Farm has only 20 and 30 amp available. Extension cords must be minimum 12AWG, rated for outdoor use, and adequately grounded. Electricity is \$50, if needed.

Liability insurance is required of all food vendors in the amount of \$1,000,000 individual/\$2,000,000 aggregate limits. Vendors will not be allowed to set up if they are unable to provide proof of insurance. Please include Good Earth Farm 28318 466th Ave, Lennox, SD 57039 as the secondary policy holder when obtaining event insurance.

Each food vendor is required to provide a **deposit check** in the amount of \$50 dated June 1th, 2024 upon arrival. The deposit will be returned or shredded, provided the vendor remains open until event end and leaves the festival grounds free of debris and damage. Thank you for being considerate of your hosts!

Application, photos, and all fees are required no later than April 15th, 2024. Proof of license and insurance are required no later than May 28th, 2024.

Name: _____ Company Name: _____

Address, City, State, Zip: _____

Contact Phone: _____ Alternate Contact Phone: _____

Email: _____ Website: _____

Social Media: _____

Booth or Food Truck Dimensions: _____ Generator Decibel Rating: _____

Electricity: Y ___ N ___ Amperage required: _____

Food Vendor Agreement: South Dakota Veg Fest 2024. Please provide **name, description, ingredients, and price** of each menu item you intend to sell. Remember that we wish to see all vendors offering smaller portions with reasonable prices to encourage attendees to sample a variety of items. Changes in menu offerings must be approved by Veg Fest coordinators prior to set up. South Dakota Veg Fest will provide stickers or magnets to adhere to your menus at the event to denote whether items are vegan or include animal products (dairy, eggs, honey, etc.). **No meat is allowed in menu items.**

Menu Item 1) _____ Price: _____

Menu Item 2) _____ Price: _____

Menu Item 3) _____ Price: _____

Menu Item 4) _____ Price: _____

Beverage 1) _____ Price: _____

Beverage 2) _____ Price: _____

Beverage 3) _____ Price: _____

Beverage 4) _____ Price: _____

Fees and Checklist: (please provide a **separate** deposit check and make payable to Good Earth Farm)

Booth Fee: \$50 \$ _____ (required)

Electricity: \$50 \$ _____ (if needed)

Deposit: \$50 \$ _____ (to be returned or shredded at event end)

Photos: 1 Booth/Truck Shot _____

Each Menu Item _____

Proof of Insurance: _____ (due no later than May 28th)

Proof of Food License: _____ (due no later than May 28th)

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I/We agree to sell only menu items disclosed to and approved by the coordinators of South Dakota Veg Fest. I/We agree to adhere to all festival guidelines. I/We understand that failure to comply with guidelines or offering menu items not approved by the coordinators may result in dismissal from the festival and forfeiture of all fees. I/We certify that all information provided on this application is accurate.

Signature: _____ **Date:** _____

I/We hold harmless Good Earth Farm, South Dakota Veg Fest, coordinators and volunteers from any damage incurred to our business or personal belongings before, during, and after the event on June 1st, 2024, and agree to obtain the required liability insurance prior to May 28th, 2024.

Signature: _____ **Date:** _____

Applications and photos may be submitted to South Dakota Veg Fest via e-mail or postal service. Please include a self-addressed, stamped envelope if you will need any photos or material returned to you.

Email: SouthDakotaVegFest@gmail.com

Mailing and Event Address:

Good Earth Farm, 28318 466th Ave, Lennox, SD 57039

Event Chair: Nancy Meendering

Event Coordinator: Stacey Sturma